

**QuickBooks for Accounting Professionals**

Presented by:  
**Mario Nowogrodzki, CPA/CITP**  
**MENDELSON CONSULTING**  
*...America's QuickBooks Specialists*

**intuit**  
Solution Provider  
Enterprise Suite  
Retail Solutions  
Subscription Solutions

**CERTIFIED QUICKBOOKS ProAdvisor**

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**Your Facilitator**

- Mario Nowogrodzki, CPA/CITP
  - Computer consultant for 17 yrs
  - Master of Acctg Info Systems
  - Adv Certified QB, QBES, & POS ProAdvisor
  - Intuit Trainers/Writers Network
  - 'Killer VAR', AcctgTech mag
  - 'Technology Pacesetter', AcctgTech mag

**intuit**  
Solution Provider

ADVISORY COUNCIL

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**What This Session is About**

- Which QuickBooks to choose
- Working with client data
- Using 'Intuit Statement Writer'

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**Which QuickBooks Edition is Right?**

- Simple Start
- Pro
- Premier \*
- Enterprise Solutions \*
- Online Edition

\* Can choose industry-specific editions

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**QB Industry-Specific Editions**

- Accountant
- Contractor
- Manufacturing & Wholesale
- Nonprofit
- Professional Services
- Retail

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**QB Add-on Software**

- QuickBooks Point of Sale
- 3rd-party add-ons
  - Powerful features not available in QB

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**QuickBooks – Accountant Edition**

- Tools to work more efficiently with clients
  - Working Trial Balance
  - Client Data Review
  - Intuit Statement Writer
  - Toggle to other QB editions

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**Working With Client Data**

- Receiving client data
- ‘Working Trial Balance’
- ‘Client Data Review’
- Troubleshooting beginning balances
  - Audit Trail Report
  - Closing Date Exception Report
  - Voided/Deleted Transaction Report
  - Reconciliation Discrepancy Report

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**Receiving Client Data**

- Different Types of Files
  - .QBW, .QBB, .QBM, .QBX files
  - Email, CD, flash drives
  - Remote access
- Accountant’s Copy
- Since new database in 2006, increased file size from 6x to 10x

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### Portable Company Files (QBM)

- On average, a QBM file will be about 10% of the size of the original QBW file
- Do not use QBM in lieu of QBB
- When opening a QBM file, it may take several minutes to rebuild the database and save it as a QBW file
- QBM files are available in all editions of QB2006 and higher

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### Working Trial Balance

- Review account balances for last period and this period
- Track 'adjusting entries' in separate column
- QuickZoom to transactions
- Enter workpaper references
- Print the Trial Balance

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### Working Trial Balance

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**Client Data Review Tool**

- New feature for 2009
- One convenient window to work through an organized process
- Remembers balances from last review
- Compares saved to current balances
- Tracks list changes
- Link open A/R and A/P transactions
- Clear Up Undeposited Funds

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**Troubleshooting Client Data**

- Easily identify the reasons why client's beginning balances for the period do not agree with accountant's ending balances for the prior period
  - Audit Trail Report
  - Closing Date Exception Report
  - Voided/Deleted Transaction Report
  - Reconciliation Discrepancy Report

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**Intuit Statement Writer (ISW)**

- Uses Microsoft Excel 2003 or newer
- Prepare customized Budget v. Actual
- Create supporting documents from templates or import Word documents
- Convert FSD documents to ISW format
- \$149.95 for QB Premier 2009 Acct Ed
- Included with QB Enterprise Solutions

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**Intuit Statement Writer**

- Design from scratch or from templates
- Refresh financial statements from Excel
- Combine accounts, add rows or columns, for presentation
- Drill down to QuickBooks data
- Easily view and add to your statement new accounts since your last review

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**Review and Takeaways**

- QuickBooks Accountant Edition
  - Working Trial Balance
  - Client Data Review
  - Troubleshooting Reports
- Custom financial reporting
  - Intuit Statement Writer

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**MENDELSON CONSULTING**  
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# MENDELSON CONSULTING

*...Accounting Technology Solutions*

## *Firm Background*

Mendelson Consulting's core mission is to maximize accounting and management information systems for small and mid-sized organizations, including financial, operational, and technology solutions.

In business since January 1992, our experience extends well beyond that. We are a charter member of the exclusive QuickBooks Enterprise and the QuickBooks POS Solution Provider Programs. You will gain from our vast client portfolio, which includes businesses and entities from a variety of backgrounds and sizes. We are a full-service technology solutions firm, priding in satisfying our clients' needs at the lowest possible prices, without sacrificing quality.

In 2008, we were recognized with two prestigious distinctions awarded by *Accounting Technology* magazine: 'Killer VAR', acknowledging our commitment and character as a value-added-reselling (VAR) organization, and 'Technology Pacesetter', recognizing our reputation among peers and participation on advisory boards and speaker panels at industry events.

Our staff includes:

- Member - Intuit Solution Provider Advisory Council
- Advanced Certified QuickBooks Professional Advisor
- Certified QuickBooks Enterprise Advisor
- Certified QuickBooks Point of Sale Advisor
- Member - Intuit Accounting Professionals Trainer/Writer Network
- Microsoft Certified System Admin, Systems Engineer, Database Admin
- Microsoft Office Specialist
- CompTIA A+, Server+, Network+, Security+ certifications

Throughout our engagements, we keep a level of professionalism and attention to detail to warrant an efficient transition to a new system. And we are available for support and training to the extent that is desired.

Please contact me directly for any questions or comments. We look forward to working with you.

Best regards,



Mario Nowogrodzki, CPA.CITP



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